

Name of Organization: The Art Effect

Website: thearteffect.org

Internship or Job Title(s): Trolley Barn Intern

## Description of position:

The mission of The Art Effect at the Trolley Barn is to train youth as leaders who catalyze the community through the arts and re-energize downtown Poughkeepsie. Exhibitions at the Trolley Barn are free and open to the public — so there are no financial barriers to access. The Trolley Barn intern's responsibilities include: creating and maintaining virtual exhibition galleries, assisting with registering incoming art loans & paperwork, keying in and creating paper labels from loan paperwork (and adding label info to virtual gallery), assisting with labels and signage, other exhibition-related tasks as needed.

## Qualifications & skills needed:

Alignment with The Art Effect's mission to empower young people to develop their creative voice to shape their futures and bring about positive social change. Enthusiasm for the arts, (visual, film, media), arts education, working with youth, community arts, and interest in the museum field and gallery administration

Compensation: Unpaid

## Number of Hours - per week:

Availability required is at least 12 hours per week during traditional business hours (Mon-Fri 9:30 am - 5:30 pm).

Approximate Start date - End dates: Mid-May 2022-August 2022

## To Apply:

Please send a resume and cover letter specifying which internship you are applying for to Director of Programs, Mary Ellen latropoulos at <a href="mailto:maryellen@thearteffect.org">maryellen@thearteffect.org</a>